

## LEBANESE SOCIAL ENTERPRISES ASSOCIATION MEMBERSHIP FORM

### INSTRUCTIONS

In order for your application to be considered, it should be complete along with all supporting documents. If you have any inquiry concerning the application or the evaluation process, please contact: [membership@lseassociation.org](mailto:membership@lseassociation.org)

### CHECKLIST

- In order to become a member of the LSE Association, you are required to:

- Be duly registered as an NGO, cooperative or company in Lebanon for more than 1 year
- Pursue an environmental, social or commercial objective provided that the latter is directed towards people with financial or social difficulties. The focus of the institution's work must be centered on its social and environmental message. This should be reflected in its mission statement, objectives, rules and procedures, products, production processes
- Directly run all activities related to their environmental or social mission (recycling, waste treatment, integration of people with special needs, etc.)
- Generate income through sales of products and/or services
- Aim for financial stability and long-term sustainability
- Reinvest at least 50% of profits in the activities of the organization

- For further inquiry please contact: [team@lseassociation.org](mailto:team@lseassociation.org)

## LSE MEMBERSHIP APPLICATION

### 1. Social enterprise details

1.1. Name of organization

1.2. Address

1.3. City

1.4. Telephone number

1.5. Email

1.6. Website

1.7. Social media links (Facebook, LinkedIn...)

1.8. Year of creation

1.9. Is your social enterprise registered: Yes/No (if not, you might be eligible for non-voting membership until you fulfill all requirements)

- If yes: Legal form 1 (ex: NGO, cooperative, SARL, SAL)
- Legal form 2 (if applicable)

1.10. Is your social enterprise a subsidiary or affiliated to any group (religious; commercial; NGO; political; etc.): Yes/No

- If yes: please detail

**2. Social entrepreneur and team details**

2.1. First name

2.2. Last name

2.3. Job title

2.4. Telephone

2.5. Email

2.6. Social media links of the entrepreneur

(Facebook, LinkedIn, etc.)

2.7. Other members of management team (name/job title)

2.8. Does the social enterprise have a board? Yes/No

- If yes, please detail (name/role/affiliation)

2.9. Shareholders names and percentage of shares

**3. Social enterprise description (from a business and sustainability perspective)**

3.1. Brief description of your organizations mission and main activities? Please provide a brief description of all your activities, including any activity outside your mission (maximum 250 words)

3.2. Number of full-time employees

3.3. Number of part-time employees

3.4. Number of freelancers

3.5. Number of volunteers

3.6. Primary sector or business activity (F&B, farming, etc.)

3.7. Secondary sector of business activity (if any)

3.8. Region(s) covered

3.9. Provide your

- Total annual turnover (for the past 12 months)
  
- Turnover generated from sales of products/services
  
- Turnover from grants/donations/awards (provide details of grant source/amount/ description of service if applicable)
  
- Other forms of income generation (if any) please detail

3.10. Brief description of your organizations management team qualifications and motivation to create a social enterprise (maximum 250 words)

3.11. What is the size of your market? And what is your scaling strategy? (maximum 250 words)

3.12. What are the key challenges you are facing? (maximum 250 words)



**4. Social enterprise social and environmental impact**

4.1. Primary sector of impact activity (recycling, work integration, food waste, etc.

4.2. Secondary sector of impact activity (if any)

4.3. What is the problem you are aiming to solve? (maximum 250 words)

4.4. How is the proposed solution innovative? (maximum 250 words)

4.5. Who does your organization serve? Please describe the target population and number of beneficiaries served by activity/product/service (maximum 250 words)

4.6. How is your impact measured? (maximum 250 words)

4.7. What is the impact achieved since inception? (maximum 250 words)

4.8. What is the impact achieved in the past year? (maximum 250 words)

**5. Attachment**

5.1. Please send along this application form via email your last financial report; audit report if available; accounting report presented to Ministry of Finance; and in case of an NGO last yearly report presented to Ministry of Interior, for Ministry of Finance, and any ministries you report to. If you have more than one entity, you need to send the documents for all the entities.

5.2. Any supporting documentation (if any): reports; references; etc.